

## Want a New Password?

Follow these instructions to change your existing password.

Visit **<u>bit.ly/MWeLearn</u>**.

Enter your 1 email address and 2 password in the Login area and click on 3 Login.

Login	Are you logged in? Perfect!
Username or email address *	Launch the eLearning Portal
Password *	
3 Login	
Remember me	E-LEARNING PORTAL
Lost your password?	LEARN SHARE PRACTICE ADVANCE

Once you have logged in, click on the words 4 edit your password and account details.

- Dashboard
- Hello Your username
- Orders
- Addresses
- From your account dashboard you can view your recent
- Account details
- Logout
- orders, manage your shipping and billing addresses and edit 4 your password and account details.



Enter your **5** Current password, **6** New Password, **7** Confirm new password, and then click **8** Save changes.

First name *	Last name *	
Your	Username	
Email address *		
yourusername@gmail.cor	n	
Password change		
Current password (leave b	lank to leave unchanged)	
5		
New password (leave blank to leave unchanged)		
6		
Confirm new password		
7		
8 Save changes		

Your password has now been reset, and you should be logged on. Click on the Launch the eLearning Portal button to access your course(s).

If you have any questions or run into any barriers, please contact Kia Kehrer, Project Coordinator, at kia.kehrer@childrensmn.org or 952.992.5276.